



Patrician College of Arts and Science

Approved by the Govt. of Tamilnadu (G.O. No. 168) Affiliated to the University of Madras.

Canal Bank Road, Gandhi Nagar, Adyar, Chennai - 600 020.
Phone : + 91 - 044 - 24401362, 24426913 Telefax : + 91 - 044 - 24401362
E-mail : director@patriciancollege.com, principal@patriciancollege.com
Website : <http://www.patriciancollege.com>

02.05.2013

To
Mr.S.Habeeb Ur Rahaman,
2/414, Perumal Koil Street,
Alamathi, Chennai – 52.

Dear Mr.S.Habeeb Ur Rahaman,

With reference to the interview, you are hereby informed that you have been appointed as "Lecturer in Visual Communication" in this Institution, with effect from 10.06.2013, on the terms and conditions given below:

1. You will draw a Gross Salary of Rs.15,780/- p.m.
2. You are expected to play a full and active part in corporate life of the college and will carry out such duties in addition to the formal work of teaching, as may be allotted to you from time to time.
3. Your appointment will be temporary till 30.04.2014. You have to apply to the administrative office on or before this date for the extension of service.
4. Your appointment will be confirmed only if your services are found satisfactory.
5. In the interest of student's welfare during the academic year you cannot resign the job. In case of resignation, the letter will be accepted on 31st of January with three month's notice or three month's salary to be paid by you in lieu of notice period.
6. You shall be prompt in your attendance. Your hours of attendance shall be regulated to suit the duties entrusted to you from time to time.
7. Your employment will be governed by Service Rules and Regulations of the College in force from time to time.
8. You are expected to submit all your original certificates on receiving the appointment order.
9. Your appointment is subject to the submission of your certificates and verification of your certificates for the approval from the University of Madras.

Kindly acknowledge the receipt of this letter of appointment.

Yours truly,


Bro S. Arockia Raj
Correspondent

Correspondent / Secretary
PATRICIAN COLLEGE OF ARTS AND SCIENCE
Gandhi Nagar, Adyar,
Chennai - 600 020.

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 Website : http://www.patriciancollege.com

04.11.2011

To
Ms.C.S.Gayathri,
 82/9, CPWD Quarters,
 K.K Nagar, Chennai – 78.

Dear Ms.C.S.Gayathri,

With reference to the interview, you are hereby informed that you have been appointed as "Lecturer in Visual Communication" in this Institution, with effect from 08.11.2011, on the terms and conditions given below:

1. You will draw a Consolidated Salary of Rs.12,500 /- p.m.
2. You are expected to play a full and active part in corporate life of the college and will carry out such duties in addition to the formal work of teaching, as may be allotted to you from time to time.
3. Your appointment will be temporary till 30.04.2012. You have to apply to the administrative office on or before this date for the extension of service.
4. Your appointment will be confirmed only if your services are found satisfactory.
5. In the interest of student's welfare during the academic year i.e., from 1st June to 30th April, you cannot resign the job. In case of resignation, the letter will be accepted on 31st of January with three month's notice or three month's salary to be paid by you in lieu of notice period.
6. You shall be prompt in your attendance. Your hours of attendance shall be regulated to suit the duties entrusted to you from time to time.
7. Your employment will be governed by Service Rules and Regulations of the College in force from time to time.
8. You are expected to submit all your original certificates on receiving the appointment order.
9. Your appointment is subject to the submission of your certificates and verification of your certificates for the approval from the University of Madras and your clearance of NET/SLET on or before 30/04/2012.

Kindly acknowledge the receipt of this letter of appointment.

Yours truly,

Bro. S. Arockia Raj
 Bro.S.Arockia Raj
 Correspondent

Correspondent / Secretary
 PATRICIAN COLLEGE OF ARTS AND SCIENCE
 Gandhi Nagar, Adyar,
 Chennai - 600 020.

Dr. J. GNANAPUSHPAM
 Dr. J. GNANAPUSHPAM,
 M.A., M.Phil., Ph.D.,
 PRINCIPAL

PATRICIAN COLLEGE OF ARTS AND SCIENCE
 GANDHI NAGAR, ADYAR,
 CHENNAI - 600 020 PH 24401362

Received & Accepted
C.S. Gayathri
04/11/2011



Patrician College of Arts and Science

A Christian Minority Institution

A Sister Institute of St. Michael's Academy and St. Patrick's A.I. Hr Sec School

Approved by the Govt. Of Tamil Nadu (G.O. No. 188) & Affiliated to the University of Madras
Reaccredited 'A+' Grade by NAAC

Canal Bank Road, Gandhi Nagar, Adyar, Chennai - 600 020.

Phone: 044 - 24401362, 24426913, 9342465505

Email : director@patriciancollege.ac.in, principal@patriciancollege.ac.in

Website: <http://www.patriciancollege.ac.in>

01.06.2021

To,

Mr.Martin Baskar J.
No.237, 52, 2nd Floor, VS Homes,
LIC Nagar 4th Street,
Madipakkam,
Chennai - 600 091.

Dear Mr.Martin Baskar J,

With reference to the interview, you are hereby informed that you have been appointed as "Assistant Professor in the Department of Visual Communication" in this Institution with effect from 01.06.2021, on the terms and conditions given below:

1. You are expected to play a full and active part in corporate life of the college and will carry out such duties in addition to the formal work of teaching, as may be allotted to you from time to time.
2. Your appointment will be valid till 31.05.2023.
3. You shall be prompt in your attendance. Your hours of attendance shall be regulated to suit the duties entrusted to you from time to time.
4. Your employment will be governed by Service Rules and Regulations of the College in force from time to time.
5. You are expected to submit all your original certificates on receiving the appointment order.

Kindly acknowledge the receipt of this letter of appointment.

Yours truly,


Ben De S. Arockiam
Director & Secretary

DIRECTOR & SECRETARY
PATRICIAN COLLEGE OF ARTS AND SCIENCE
Canal Bank Road, Gandhi Nagar,
Adyar, Chennai - 600 020.

Declaration of the Employee

I have read and understood the above terms and conditions of the contract of service. I accept the offer of appointment and agree to abide by the rules of the college.

Mr.Martin Baskar J



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Phone: +91-044-24401362, 24426913

Email : director@patriciancollege.ac.in, principal@patriciancollege.ac.in

Website: www.patriciancollege.ac.in

CONTRACT OF SERVICE IN PATRICIAN COLLEGE OF ARTS AND SCIENCE

THIS AGREEMENT is made at Chennai on 15th day of May, 2018 (Two Thousand and eighteen) between the Governing Body of Patrician College of Arts and Science, Chennai (hereinafter called 'the employer' which expression shall include the members for the time being of the Governing Body of Patrician College of Arts and Science, Chennai and their successors) through the **Director of Patrician College of Arts and Science**, on the one party and **Mr. Paulson Santhosh Nithyarajan J.L., S/O. Mr. L. Joachin**, resident of No.6, Eva Villa, Mahalakshmi Nagar Main Road, Pozhichalur, Chennai – 600 074, (hereinafter called 'the employee') on the other party.

WHEREAS the Governing Body is set up by the Society of the Brothers of St. Patrick in India to run and manage, on its behalf, Patrician College of Arts and Science, Chennai (hereinafter referred to as "the College") and has constituted a Selection Committee for the recruitment of employees for the said College.

AND WHEREAS the Selection Committee has recommended the name of the employee for appointment as a **Assistant Professor in Department of Visual Communication** of Patrician College of Arts and Science and appoint the employee upon terms and conditions hereinafter appearing.

NOW IT IS HEREBY AGREED AS FOLLOWS

1. Subject to the provisions of clause 11 hereinafter appearing the employer hereby engages **Mr. Paulson Santhosh Nithyarajan J.L.** to serve as a **Assistant Professor** on probation w.e.f. 01/06/2018 to 31/05/2019 to perform duties.
2. Your employment is from the 1st of June 2018 and subject to the provisions of this Agreement shall continue till such time, as the Employee shall cease to be a member of the College Staff.



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Phone: +91-044-24401352, 24426913

Email : director@patriciancollege.ac.in, principal@patriciancollege.ac.in

Website: www.patriciancollege.ac.in

15.10.2020

To,
Mrs. Mahalakshmi.S,
9/41, Flat B, Subramania Colony,
M.G Road, Thiruvanniyur,
Chennai – 600 041.

Dear Mrs. Mahalakshmi.S,

With reference to your Application dated 11.03.2020, you are hereby informed that you have been appointed as "Assistant Professor in Department of Journalism" in this Institution. You have to join duty on 15.10.2020, on the terms and conditions given below:

1. You will draw a Gross Salary of Rs.33,050/- p.m. including all allowances.
2. You are expected to play a full and active part in corporate life of the college and will carry out such duties in addition to the formal work of teaching, as may be allotted to you from time to time.
3. Your appointment will be on probation till 30.04.2021. You have to apply to the administrative office on or before this date for the extension of service.
4. Your appointment will be confirmed only if your services are found satisfactory.
5. You shall be prompt in your attendance. Your hours of attendance shall be regulated to suit the duties entrusted to you from time to time.
6. Your employment will be governed by Service Rules and Regulations of the College in force from time to time.

Kindly acknowledge the receipt of this letter of appointment.

Yours truly,


Bro. Dr. S. Arockiaraj
Correspondent

PATRICIAN COLLEGE OF ARTS AND SCIENCE
Gandhi Nagar, Adyar,
Chennai - 600 020. Ph. No.



Patrician College of Arts and Science

Approved by the Govt. Of Tamil Nadu (G.O. No. 108) & Affiliated to the University of Madras.
Accredited 'A' Grade by NAAC.

General Bank Road, Gandhi Nagar, Adyar, Chennai - 600 030
Phone : +91-044-2442 1382, 24420913 Telefax : +91-044-24421302
E-mail : director@patriciancollege.org, principal@patriciancollege.org
Website : <http://www.patriciancollege.org>

CONTRACT OF SERVICE IN PATRICIAN COLLEGE OF ARTS AND SCIENCE

THIS AGREEMENT is made at Chennai on 1st day of May, 2017 (Two Thousand and seventeen) between the Governing Body of Patrician College of Arts and Science, Chennai (hereinafter called 'the employer' which expression shall include the members for the time being of the Governing Body of Patrician College of Arts and Science, Chennai and their successors) through the Director of Patrician College of Arts and Science, on the one party and Mr. Ahmed Rasool, S/O. Mr. J. Shahbudeen, resident of No.153, 2nd Street, Kandasamy Nagar, Palisvakkam, Chennai - 41, (hereinafter called 'the employee') on the other party.

WHEREAS the Governing Body is set up by the Society of the Brothers of St. Patrick in India to run and manage, on its behalf, Patrician College of Arts and Science, Chennai (hereinafter referred to as "the College") and has constituted a Selection Committee for the recruitment of employees for the said College.

AND WHEREAS the Selection Committee has recommended the name of the employee for appointment as a Assistant Professor in Electronics Media (Shift II) of Patrician College of Arts and Science and appoint the employee upon terms and conditions hereinafter appearing.

NOW IT IS HEREBY AGREED AS FOLLOWS

1. Subject to the provisions of clause 11 hereinafter appearing the employer hereby engages Mr. Ahmed Rasool to serve as a Assistant Professor on probation w.e.f. 01/07/2017 to 30/06/2018 to perform duties.
2. Your employment is from the 1st of July 2017 and subject to the provisions of this Agreement shall continue till such time, as the Employee shall cease to be a member of the College Staff.


DIRECTOR
PATRICIAN COLLEGE OF ARTS AND SCIENCE
General Bank Road, Gandhi Nagar,
Adyar, Chennai - 600 030.
Ph: 2442 1382, 2442 1302.



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Phone: 044 - 24401362, 24426913, 9342465500

Email : director@patriciancollege.ac.in, principal@patriciancollege.ac.in

Website: <http://www.patriciancollege.ac.in>

11.07.2022

To,

Ms.Rani Preethi M,
Flat No.12/9, Door No.7,
Appu 2nd Street, Santhome,
Chennai – 600 004.

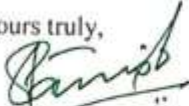
Dear Ms.Rani Preethi M,

With reference to the interview and Offer Letter dated 28.06.2022, you are hereby informed that you have been appointed as “Assistant Professor in the Department of Visual Communication” in this Institution with effect from 11.07.2022, on the terms and conditions given below:

1. You will draw a Total Salary of Rs.30,000/- p.m. including all allowances.
2. You are expected to play a full and active part in corporate life of the college and will carry out such duties in addition to the formal work of teaching, as may be allotted to you from time to time.
3. Your appointment will be valid till 10.07.2023.
4. You shall be prompt in your attendance. Your hours of attendance shall be regulated to suit the duties entrusted to you from time to time.
5. Your employment will be governed by Service Rules and Regulations of the College in force from time to time.
6. You are expected to submit all your original certificates on receiving the appointment order.

Kindly acknowledge the receipt of this letter of appointment.

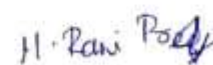
Yours truly,


Bro. Dr. A. Stanislaus
Director & Secretary

DIRECTOR & SECRETARY
PATRICIAN COLLEGE OF ARTS AND SCIENCE
Canal Bank Road, Gandhi Nagar,
Adyar, Chennai - 600 020.

Declaration of the Employee

I have read and understood the above terms and conditions of the contract of service. I accept the offer of appointment and agree to abide by the rules of the college.


Ms.Rani Preethi M

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Website: <http://www.patriciancollege.ac.in>

21/02/2022

To,

Ms. Pooja Ragothaman
No.24/84, Sriranger Poonamallee,
Chennai - 600 056

Dear Ms. Pooja Ragothaman,

With reference to your Application dated 21/02/2022, you are hereby informed that you have been appointed as "Assistant Professor in the Department of Visual Communication" in this Institution. You have to join duty on 01/03/2022, on the terms and conditions given below:

1. You will draw a Gross Salary of Rs.28,051/- p.m. including all allowances.
2. You are expected to play a full and active part in corporate life of the college and w/l carry out such duties in addition to the formal work of teaching, as may be allotted to you from time to time.
3. Your appointment will be initially on probation for a period of 1 year till 28/02/2023. You have to apply to the administrative office on or before this date for the extension of service.
4. Your appointment will be confirmed only if your services are found satisfactory.
5. In the interest of the student, you have to complete the academic year and not permitted to quit in between. Resignation will be accepted with one month's notice at the end of the academic year.
6. You shall be prompt in your attendance. Your hours of attendance shall be regulated to suit the duties entrusted to you from time to time.
7. Your employment will be governed by Service Rules and Regulations of the College in force from time to time.

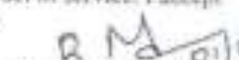
Kindly acknowledge the receipt of this letter of appointment.

Yours truly,


Bro. Dr. S. Arockiasamy
Director & SecretaryDIRECTOR & SECRETARY
PATRICIAN COLLEGE OF ARTS AND SCIENCE
Cana Bank Road, Gandhi Nagar,
Adyar, Chennai - 600 020.

Declaration of the Employee:

I have read and understood the above terms and conditions of the contract of service. I accept the offer of appointment and agree to abide by the rules of the college.


Ms. Pooja Ragothaman
01/03/2022